



NORTH SYDNEY GIRLS HIGH SCHOOL

CNR DAVID STREET & PACIFIC HIGHWAY
CROWS NEST NSW 2065

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Dear Parents and Carers,

North Sydney Girls High School will transition to the new NSW Public Schools' finance system and a new bank account on **22 May 2017**. To ensure a smooth transition, there will be changes to the way we accept payments from parents and carers.

1. **EFTPOS payments:** We will not be able to accept EFTPOS payments between 11 May and 26 May 2017. Please ensure that you have made any outstanding EFTPOS payments before 11 May 2017. From 29 May 2017, EFTPOS payments will be accepted as before.
2. **Cash and cheque payments:** Between 11 May 2017 and 26 May 2017, we will also not be able to accept payments by cash or cheque as we prepare to close our current bank account and transition to the new one. Please ensure that you have made any outstanding cash or cheque payments before **11 May 2017**. From **29 May 2017**, cash and cheque payments will be accepted as before.
3. **Online payments:** Online payments will be suspended from **4pm 5 May** till **9am 26 May 2017**. We will begin to accept online payments using the Department of Education's Parent Online Payment (POP) system. A button to access this online payment system titled 'Make a Payment' will be visible on the utility bar on the front page of our school's website at

<http://web2.northsydgi-h.schools.nsw.edu.au/public/>

By selecting this link, parents and carers will be taken to a secure Westpac QuickWeb payment page, from which they can make online payments.

Please note: As a Westpac-hosted solution cardholder and account details will be held securely, helping to protect the school and its customers from fraudulent transactions as well as assisting in meeting the Payment Card Industry Data Security Standard (PCIDSS) compliance requirements.

Thank you for your patience and understanding as we transition to our new finance system. We are hopeful the addition of an online payment facility will prove of benefit to families. If you have any questions, please contact North Sydney Girls High School on 9922 6666.

Yours sincerely,

David Tomlin
Principal
North Sydney Girls High School